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## DISCLAIMER

### **Dos and Don'ts at the Accommodation**

- I agree to stay at Residence provided by Jampot Technologies and maintain discipline and decorum at all times.
- I hereby undertake the responsible usage of the property & would be liable to bear the cost of any damages to the property and equipment provided by Jampot Technologies.
- Smoking is not allowed inside the accommodation.
- Each intern is issued with a separate set of keys, try and not share keys with anyone to avoid chances of losing the keys (you can share in goodwill if emergency). If the keys get misplaced, please inform your coordinator for reissuing of the new set of keys. Fine of Rs.500 will be charged for reissuing of the lost keys.
- Jampot Technologies is not liable for loss of valuables. Kindly keep your valuables safely.
- Try to conserve water as a general practice
- In dispute of misdoings to the flat, all the tenants accommodated in the flat will be charged.
- Any repairing if needed should be brought under notice of your coordinator.
- Please adhere to the discipline and decorum of the building society or the serviced apartment. Loud music, late night entries, argument with the security guards or fellow residents is to be refrained.
- You can enjoy the amenities provided to you at the residential complex, however abuse is prohibited.
- Please follow the daily garbage routine for disposal of the garbage to keep the best living conditions in your accommodation.
- A monthly review or random inspection will be done at the accommodation by the owner of the apartment or by Jampot Technologies admin staff.
- Each intern will also have to deposit 150 Euros for 3 months to cover any damage made to the accommodation and will be refunded at the end of the internship.
- Expenses will be recovered if anything is found missing, broken, and out of order or dismantled.
- The apartment condition will be reviewed on the first day of stay, a document describing the apartment condition will be signed by the intern.
- Each intern will get an internet key (dongle) & a phone SIM card which they will have to return to Jampot technologies.

## **Do's and Don'ts at the Mentor Company while on Internship**

### **Do's:**

- Be courteous as a general practice.
- As an intern, there will be times when you are not assigned any task and at such point, try to be proactive and make suggestion of things you could do to the mentor.
- Dress code should be Formal/Semi Formal.
- Have a positive attitude.
- Be open for learning and doing low level tasks if need be.
- Please bring under your coordinator's notice, if any undue occurrence is in practice or any harassment at the mentor company.
- For out of city travel (including city limits), please email about it to [icare@jampot.in](mailto:icare@jampot.in).
- Any problem, issue or concern at mentor office should be brought into notice of your coordinator within 24hrs or immediately as per the urgency. Prompt support will be rendered for your safety at all times by all means.

### **Don'ts:**

- Do not hesitate to ask questions, if there is something that you don't know or understand.
- Do not step out of the company without informing your mentor or anyone in the office.
- Be diligent; don't get into a situation that might get you into a termination or a legal hassle like copying of confidential documentation, racial slurs, political or national prejudices, non adherence to no entry areas.

## **General Do's and Don'ts in India**

- For daily purpose, use government regularized public transport (Bus, rickshaw or taxi).
- Avoid driving in India.
- Security is primary. Avoid going out with unknown people, rides on bikes or hitch hiking in an unknown vehicle.
- Avoid dubious areas.
- Do dress modestly if you are female.
- Keep your cell phones always charged with the entire given phone numbers saved as your contact points. Call your coordinator or any of these people at any time in emergency.
- Avoid any potentially dangerous activity that might result in health or any other problems in the near future or otherwise like tattooing, piercings and/or any other such activity etc.
- Comply with the security at the checking points at the public places where ever necessary.
- Follow the rules and regulations applicable at public places. Jampot Technologies will not bear any responsibility for any sort of legal procedures following the incident.
- Do report of any mishap / problem with services immediately to Jampot Technologies. Jampot is not liable to bear any compensation of losses thereof.
- Night life activities should be carried out at your own responsibility. If you go out by night, let someone know the place and by when you are expected back.
- Avoid moving around alone especially in the night time. Be alert and responsible.

- Avoid drinking alcohol in public. Management will not be responsible for complications caused due to it.
- Intern shall undertake liability for any activity under the influence of alcohol, drugs or any other intoxicating substances, or any kind of anti-social activities.
- Avoid roadside stalls or mobile canteens for food. Rated restaurants (Google for rating on burrrp.com)
- Drinking Bottled water is advised.
- Carry a water bottle, tissues and sanitizers.
- Do not go to near stray animals
- Using Mosquito repellents is advised.
- Keep doors and windows closed at night to avoid insects coming in the house.
- Avoid buying any direct skin contact insect repellents, if you have any allergies or if your skin is sensitive, the chemicals may be harmful for your skin.
- Do not take medication outside doctor's prescription, as in India medicines are available over the counter. Internship management will not take responsibility of any wrong dosage or medication or use of any unauthorized drugs.
- Avoid taking photographs of people without their consent.
- Avoid conflicting debates including Politics, Religion in Public.
- If you purchase anything from outside besides the mall, ensure that the price matches the MRP (Maximum Retail Price) printed and the products label.
- Don't offer bribes to get any job done. Bribe-taking and bribe-giving are generally understood as a common practice in India by foreigners, intended to speed up things or win a favor but it's a crime and may have serious repercussions.
- Due to the lack of personal space and privacy in India and also inquisitiveness, do not be offended by intrusive or personal questions. You are not compelled to answer them and you can just respectfully decline to answer it, a diplomatic way of handling the situation can come in really handy.
- Do not breaking temple rules while on a visit to a temple. Feet, particularly shoes/sandals, are considered unclean, always take them off when entering a temple.
- Do not take offers of spiritual salvation and magic remedies from saints, god men and quacks. There is no way you can distinguish the genuine ones from the crooks.
- Avoid purchase of air, rail or bus tickets through strangers or unauthorized travel agents or tour operators. – Use internet sites.
- Handle cash intelligently especially with foreign exchange transactions/ refilling the pre paid mobile phone minutes (talk time) or any reason whatsoever.
- Do not keep valuables like your camera, computers, cash, or any other in the hotel room. The hotel staff cannot be held responsible for the loss/ damage caused to the same. We also advice you to keep your suitcases/ bags locked whenever you leave the hotel room as far as possible. You may keep the valuables in office for safer custody if you feel so.



By undertaking this Disclaimer, you agree to be bound by the Terms & Conditions of general laid down mandates for governance of the internship program that you will undergo in India with Jampot Technologies Pvt. Ltd., all applicable laws and regulations, and agree that you are responsible for compliance with any applicable local laws.

## **DISCLAIMER**

- I hereby declare that I will abide by all the policies and the rules and regulations of the company and it is my sole responsibility for non compliance/ adherence to the rules at my mentor company.
- Jampot Technologies will neither be responsible nor liable to bear losses incurred on any legal procedures.
- Jampot Technologies will not be liable for losses arising out of or as a result of or as a consequence of the activities undertaken by intern. They are interns own responsibility.
- I hereby undertake the responsibility for the issues stated above. This document also states my acknowledging of the terms and conditions applicable to me for the period of my internship with my mentor company and the repercussions arising out of any non-compliance to rules and regulations mentioned in written or orally by any authority which is public, private or otherwise and any inconvenience resulting there of actions taken at the discretion of Jampot Technologies management.
- I acknowledge the terms and conditions applicable to me for the period of my internship.
- I understand that these terms and conditions are set for maintaining discipline and decorum while the internship program, keeping my safety & well being and that of others with me undergoing this internship program. I have read and agree to the entire Do's /Don'ts explained to me as mentioned herewith.

Name & Signature:

Date: